

Haynes School Improvement Council

Dear Parents,

The Massachusetts Education Reform Act of 1993 requires that each school set up a School Improvement Council (the "Council"). Below is a brief overview of the Council, election procedures and the nomination form.

Purpose of the School Improvement Council:

- To assist and advise the Principal in adopting educational goals for the schools;
- To assist and advise the Principal in identifying the educational needs of the students;
- To assist and advise the Principal in the review of the annual school budget; and
- To assist and advise the Principal in the formulation of a school improvement plan.

Membership: The School Improvement Council will be composed of 8 members, including the school Principal, who will serve as Co-Chair, 2 teachers elected by the professional staff, 3 parents elected by the parents, and 2 community members selected by the Principal. The parent elections are to be conducted by the parent executive board (HOP, Inc.). Any parent/guardian with child(ren) attending Haynes is free to run for election and to vote for parent representatives.

Terms of Office: Members will be elected for two-year terms that will be staggered to provide continuity. This year there are 3 parent/guardian vacancies to be filled. Any position vacated during the term will be filled for the duration of that term by appointment of the Principal.

Meeting Times: The first meeting will take place no later than 40 days after the opening of each school year. The Council will meet approximately once a month, at minimum no less than once each quarter. Meetings will be held at the school, at a time and in an area designated by the Principal.

The 2008-2009 School Improvement Council members are as follows:

Kim Swain	Principal	Michelle Marino	Teacher
To be elected	Parent	Debbie Larson	Teacher
To be elected	Parent	To be elected	Community Member(s)
To be elected	Parent		

Haynes School Improvement Council Nomination Form

If you are interested in running for the vacant parent position on the Haynes School Improvement Council, please complete and return the following form and return it to the Haynes Front Office by Friday, September 19, 2008. This information will be used to develop a Candidates' Profile Sheet that will be available to parents in advance of the election held during Haynes Open House on Thursday, September 25, 2008.

NAME _____ TELEPHONE _____

ADDRESS _____ GRADE(S) of CHILD(REN) at Haynes _____

MANDATORY: Please attach a statement indicating why you are interested in serving as a member of the School Improvement Council, also describing the skills and/or experience you possess that would enrich this advisory committee.

Please limit your comments to approximately ½ typed page or less.

Please direct questions to Lisa Gutch, 978-440-7501, lagutch@yahoo.com, or Sophia Kambanis, 978-261-5500, askambanis@gmail.com