

## PUBLICATION PERMISSION FORM

Please complete and return one form per student.

*There are occasions when students or their work maybe photographed or filmed for the purpose of publication in school newsletters, community newspapers, or on school or district websites.*

### District/School Websites

SPS web page guidelines ([www.sudbury.k12.ma.us](http://www.sudbury.k12.ma.us)) state that photos or movies including students may be published, but student names may not be used. Students may be indentified by class however. Samples of student work including artwork, podcasts and projects may only be identified by initials.

**If you do not wish to have depictions of your student or his/her work included on the classroom, school, or district website, please contact the school principal.**

We ask that parents also respect the privacy and confidentiality of students when photographing or filming student activities. While SPS and its staff cannot be responsible for photos or movies posted on non-school websites, we ask that everyone observe the rules of confidentiality.

### Newspaper/Television

- My child's image (e.g. photo or video) may be published in a community newspaper or on a television broadcast.
- My child's image (e.g. photo or video) may not be published in a community newspaper or on a television broadcast.

---

*Student's Name*

---

*Grade*

---

*Parent/Guardian Signature*

---

*Date*

Please note that at any time, you may reverse your above decision at any time by notifying the school in writing.